

ST. PETER'S SCHOOL
CONTINUOUS ENROLLMENT CONTRACT



The deadline for this agreement is January 15, 2021. After that date this agreement expires.

I/We hereby enroll _____ in Grade _____

at a tuition of \$ _____ for the entire 2021-2022 school year.

I/WE AGREE THAT MY/OUR CHILD'S ENROLLMENT IS SUBJECT TO MY/OUR ADHERENCE TO THE TERMS, PROVISIONS, STANDARDS, PRACTICES, AND PROCEDURES SET FORTH WITHIN ST. PETER'S SCHOOL'S FAMILY HANDBOOK.

I/WE UNDERSTAND AND AGREE TO THE FOLLOWING TERMS OF ENROLLMENT:

ENROLLMENT PROCEDURE

I/we agree that we must complete the online acceptance and billing process by the date indicated above, and that my/our digital signature on this agreement is binding in the same way as an original signature. I/we agree to pay a **non-refundable enrollment deposit through the online billing program offered by SMART Tuition, due and owing on the date indicated on the invoice. I/we understand and agree that the enrollment deposit is not refundable under any circumstances. The deposit will be applied to 2021-2022 tuition.** I/we understand and agree that the enrollment procedure is not complete and my child's place is not secured if the enrollment contract and deposit are not received by the deadlines indicated.

CONTINUOUS ENROLLMENT

I/we agree and understand that I/we will not be asked to sign another enrollment contract for the duration of my/our child's attendance at St. Peter's School. The terms of this contract, as amended by the School from time to time, will continue in effect for the duration of the student's attendance at the School up to, and through the duration of, Grade 8. In early January each year, the School will provide notification of tuition rates, the amount of the non-refundable enrollment deposit, and any significant changes to the enrollment contract for the upcoming academic year. I/we will pay the required enrollment deposit through the SMART Tuition billing program, or through another billing program as may be retained by the School from time to time. Payment of the enrollment deposit will serve as your acceptance of the School's: tuition rates; the amount of the School's non-refundable deposit; and any other significant changes to the enrollment contract, as set forth within the School's prior notification. If I/we choose to withdraw my/our child from the School for the upcoming academic year, I/we must complete a Withdrawal Form available from the Admissions Office **prior to the third Friday in January each year.** This contract is not a guarantee of continued enrollment, and the School reserves the right to require the withdrawal of the student if in the School's sole judgement such withdrawal is in the best interest of the student or the School.

METHOD OF PAYMENT

I/We understand and agree to pay St. Peter's School tuition and related fees through SMART Tuition, or other billing program retained by the School in subsequent years, for the entire year and other charges when due and payable directly to the School for the above named student and accept the terms of enrollment as set forth. I/we understand and agree that we are jointly and severally responsible for the tuition owed for the 2021-2022 school year and all subsequent school years.

DELINQUENT ACCOUNT POLICIES AND COLLECTION

I/We acknowledge that as a condition of my child's attendance at St. Peter's School I/we agree that:

- a) no student will be permitted to begin the academic year if there are tuition or academic fees or other amounts remaining unpaid to the School from a prior school year;
- b) the School may terminate the continuous enrollment contract for a subsequent school year if there are tuition or academic fees

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- or other amounts remaining unpaid to the School;
- c) the School reserves the right to bar further attendance of classes by the student at any time during the school year if there are tuition or academic fees or other amounts remaining unpaid to the School;
- d) no grades, diplomas, transcripts, reports or other academic records will be released until all tuition and academic fees and all other amounts due to the School are paid in full;
- e) in addition to any further remedies St. Peter's School may have, in the event I/we do not pay tuition or academic fees or other amounts when due, St. Peter's School may pursue any and all of its rights and remedies at law or in equity. In addition, St. Peter's School may refer collection of such charges to an outside third party debt collector. If my/our account is turned over for collection, I/we will be responsible for all costs of collection, including reasonable attorneys' fees and court costs.
- f) I/We understand that if the School chooses not to enforce any of its available remedies such shall not be considered to be a waiver of any such remedies.

LATE FEES

I/We understand that a late fee of \$45 will be charged on any tuition or academic fees or other amounts that are unpaid. The amount of the late fee is subject to change.

CANCELLATION OF CONTRACT

Recognizing that the School must make commitments for expenditures based on this enrollment contract, I/we understand that if written notice of cancellation of this contract, which must be in the form of a Withdrawal Form available at the Admissions Office, is received by the School either in person or by certified mail:

- a) On or before May 1st no additional payment will be required.
- b) After May 1st but on or before the opening day of school, 60% of the tuition will be due with the notice of cancellation, but I/we shall have no responsibility for the payment of the balance of the tuition.
- c) After the opening day of school, all amounts due under this enrollment contract shall be payable. Upon commencement of the school year, I/we agree that we will be responsible to pay the full tuition regardless of my/our student's withdrawal, dismissal, or absence from the School, and that no portion of any tuition or fees shall be either refunded or canceled for any cause.

FORCE MAJEURE

The School's duties and obligations under this Enrollment Contract shall be suspended immediately and indefinitely, without notice, during all periods that the School is closed because of major events including, but not limited to, any earthquake, fire, flooding, act of God, hurricane, war, governmental action, act of terrorism, epidemic, pandemic, state of emergency, or any other event beyond the School's control. If such an event occurs, the School's duties and obligations under this Enrollment Contract will be postponed until such time as the School, in its sole discretion, may safely reopen. The School has developed a plan to deliver remote instruction as soon as it is, in the sole discretion of the School, practicable and safe to do so. In the event that the School cannot reopen, either in person or remotely, or must deliver instruction remotely, due to an event under this clause, the School is under no obligation to cancel, waive, or refund any portion of tuition that is owed or paid to the School.

ST. PETER'S SCHOOL STANDARDS

I/We agree that I/we will use every effort to ensure that my/our child upholds the standards of St. Peter's School, as set forth in the Family Handbook, and I/we recognize that the School reserves the right to remove or dismiss our child at any time if in the judgement of the Head of School such action is in the best interest of the School. The School, in its sole judgement, will determine if the student's attitude, influence, actions, or inactions are inconsistent with the standards of conduct and/or academic performance or otherwise do not serve the best interests of the School.

St. Peter's School further believes that a positive and constructive working relationship between the School and the student's parent(s) or guardian(s) is essential to the fulfillment of the School's mission. Accordingly, the School reserves the right to discontinue enrollment of a student if the Head of School determines that the actions of a parent or guardian make such a positive and constructive relationship impossible or interferes with the School's accomplishment of its educational purpose.



Successful completion of the current academic year and/or recommendation of the Head of School, and fulfillment of all financial obligations to the School is required for continued enrollment. The School alone will determine whether a student has successfully completed the school year, and such determination may include non-academic considerations.

STUDENT DOCUMENTS

I/we understand and agree that no grades, diplomas, transcripts, reports, or other academic records or documents for our child will be released unless and until all tuition and academic fees and/or all other amounts due and payable to the School are paid in full.

SCHOOL ACTIVITY

I/we understand and agree that students are expected to participate in School activities of various sorts, such as sports and trips, which involve interaction with other persons as well as activities that are self-directed. While I/we understand and agree that St. Peter's uses reasonable effort to provide for the safety of its students, it cannot be responsible for injury to students on their property caused by third persons or by negligence of the student. I/we understand and agree that the School will not be responsible for injury incurred on School premises or elsewhere from use of School property or apparatus or while participating in School activities or for damages to or loss of personal property.

STUDENT INFORMATION

I/We (agree) (do not agree) to permit the School to use, in whole or in part, photographs, videos, writings, artwork, recordings or other works of the above-named student in print, audio, and other forms of external media, including the School's website and promotional materials. Further, I/we agree to permit the School to notify local newspapers of academic, athletic, and other special achievements of the above-named student.

I/We (agree) (do not agree) to permit the School to publish family contact information for the above-named student in the School's Directory, which is available to every family and staff member on a password-protected area of the School's website.

I/We (agree) (do not agree) to permit the above-named student to participate in day trips outside of the School building under the supervision of School staff.

I/We (agree) (do not agree) that it is my/our responsibility to check the School's website on a regular basis, to read the Weekly newsletters and other communications sent electronically from time to time, and that I/we will notify the School if I/we do not have internet access.

Acceptance of enrollment constitutes an agreement to pay the full academic year's account as outlined above, comprised of both total tuition and related fees and expenses of the student, and to abide by the information contained in the Family Handbook. The School is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.

PARENT/GUARDIAN SIGNATURE

PARENT/GUARDIAN SIGNATURE

FOR ST. PETER'S SCHOOL

Head of School